



The Matrix Educational Foundation's

MATRIX SCHOOL OF MANAGEMENT STUDIES

Affiliated to Savitribai Phule Pune University, Approved by AICTE,
Recognized by DTE & Government of Maharashtra, Accredited with Grade "B+" by NAAC
College notified under section 2 (f) & 12 (B) of the UGC Act 1956
Near Westernly Bypass Road, Ambegaon (BK), Pune- 411 041

Title of the Activity:	"Basic Activity and Skill Enhancement Program (BASE)" Topic: Types of Managerial Speech
Day & Date:	28 th August-2024 (Wednesday)
Category of Activity:	Curricular/ Co-Curricular /Extra-curricular activity
Organized Under:	IQAC, NDLI, 4 th Dimension Lecture Series
Objectives:	To understand the different types of managerial speech and how to effectively choose the appropriate one based on the audience and context.
Level:	Institute/City/State/National/International
Name, Organization and Designation of Expert	Asst. Prof. Mrunal M Pandit Matrix School Of Management Studies
Number of students benefitted	21
Summary report:	In today's session, Mam covered the topic of "Types of Managerial Speech." She discussed various forms of communication that managers use in different situations, emphasizing the importance of choosing the appropriate type of speech depending on the context and audience. Used to convey information or explain a concept. Managers use this to keep their teams informed about policies, procedures, or changes within the organization. Mam also highlighted the significance of understanding the audience and purpose before deciding which type of speech to employ.
Outcome:	Students understood the ability to identify and effectively apply different types of managerial speech in various situations based on audience and context.
Name of Staff coordinators:	Dr. Anand Padle

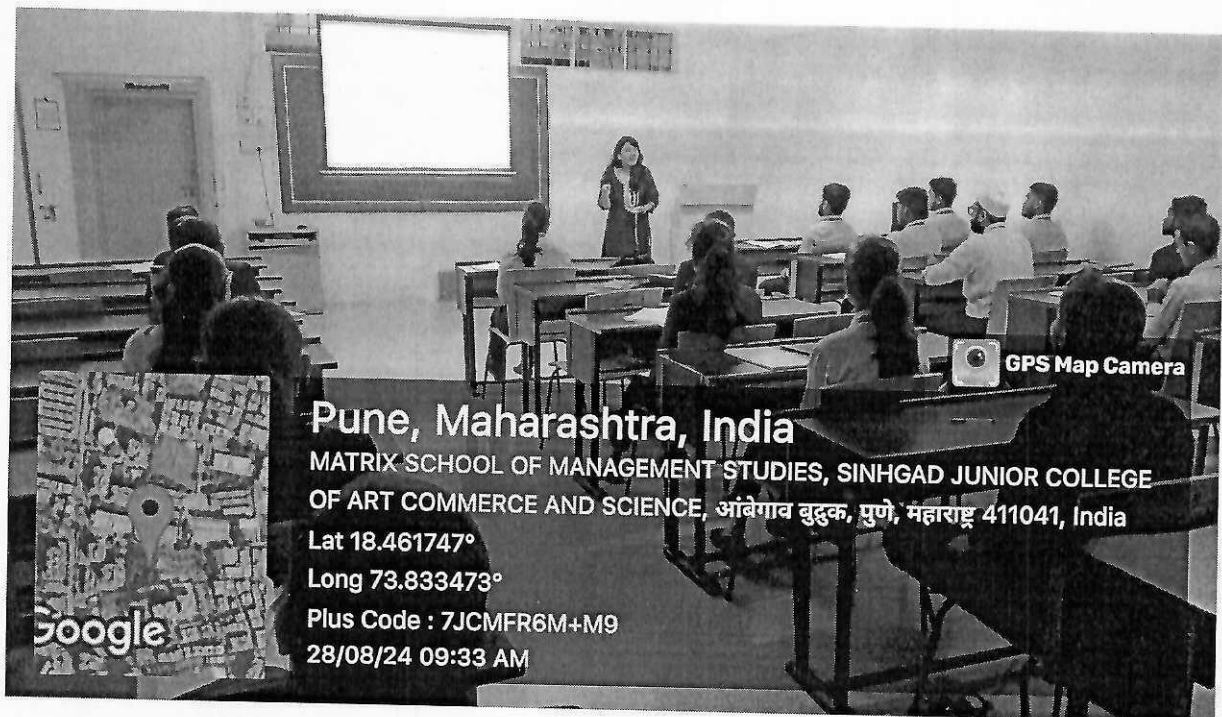
Satish

Prof. Dr. Satish Ubale
Director



Anand

Dr. Anand Padle
Coordinator



Pune, Maharashtra, India

MATRIX SCHOOL OF MANAGEMENT STUDIES, SINHGAD JUNIOR COLLEGE
OF ART COMMERCE AND SCIENCE, आंबेगाव बुद्रुक, पुणे, महाराष्ट्र 411041, India

Lat 18.461747°

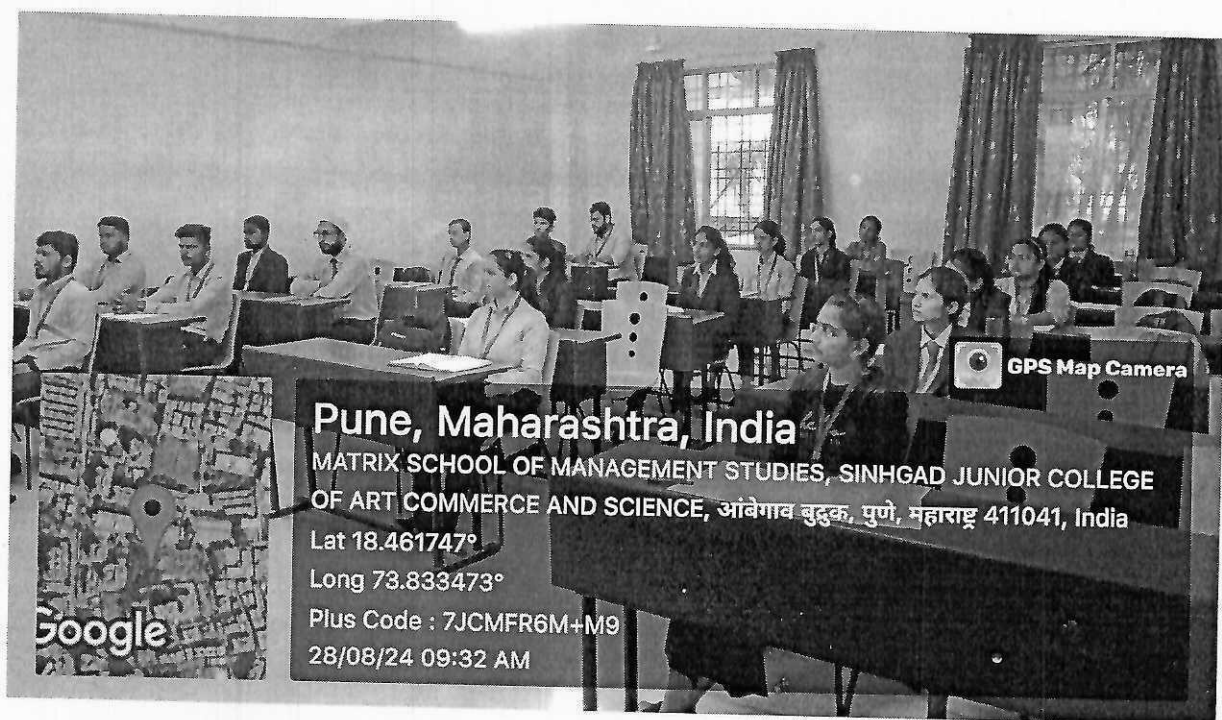
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GPS Map Camera

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Pune, Maharashtra, India

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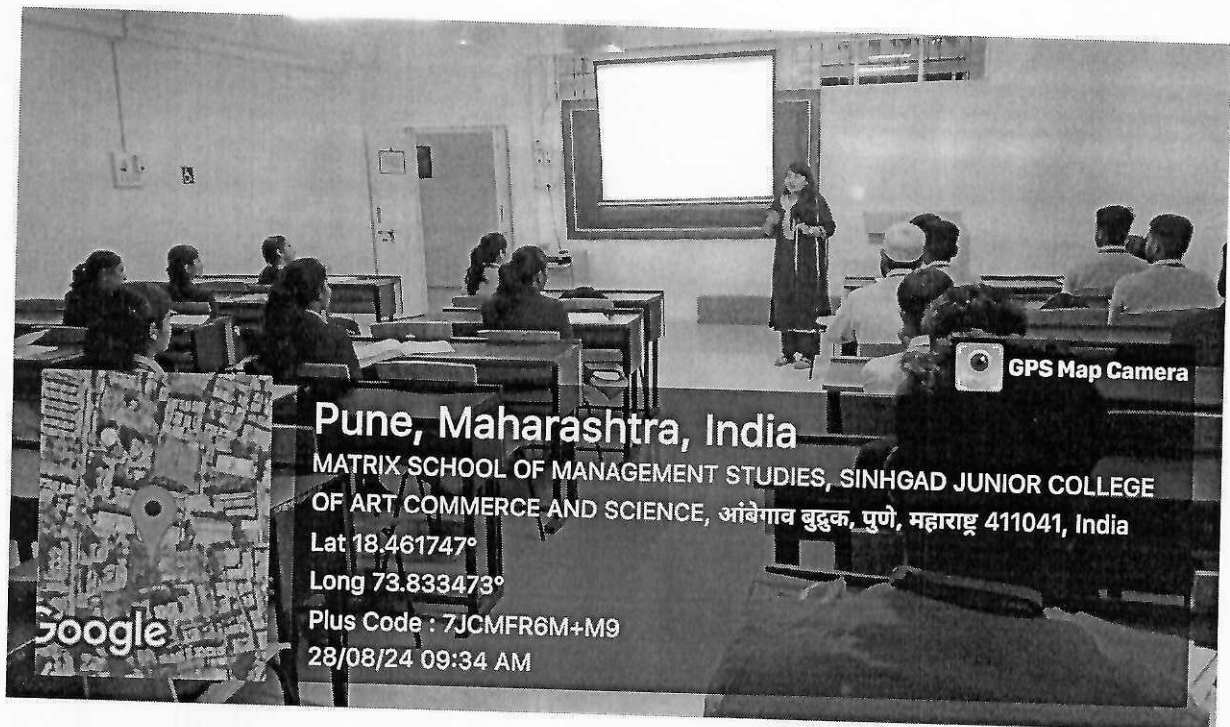
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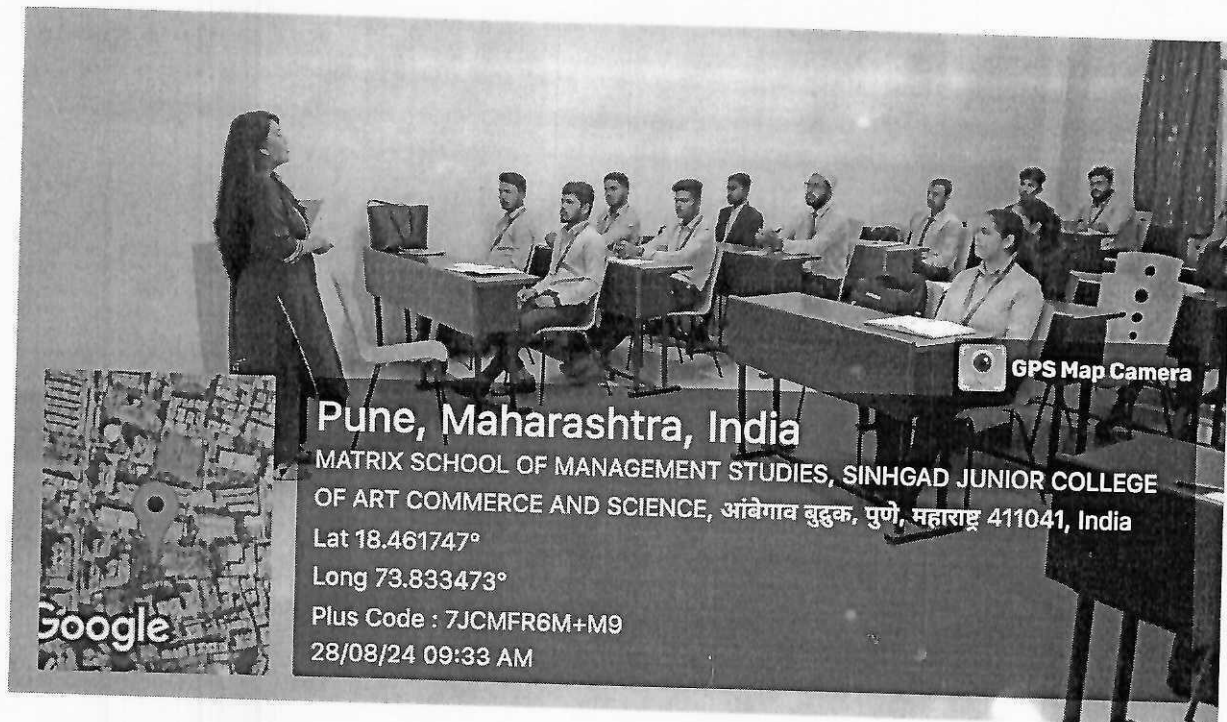
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Lat 18.461747°

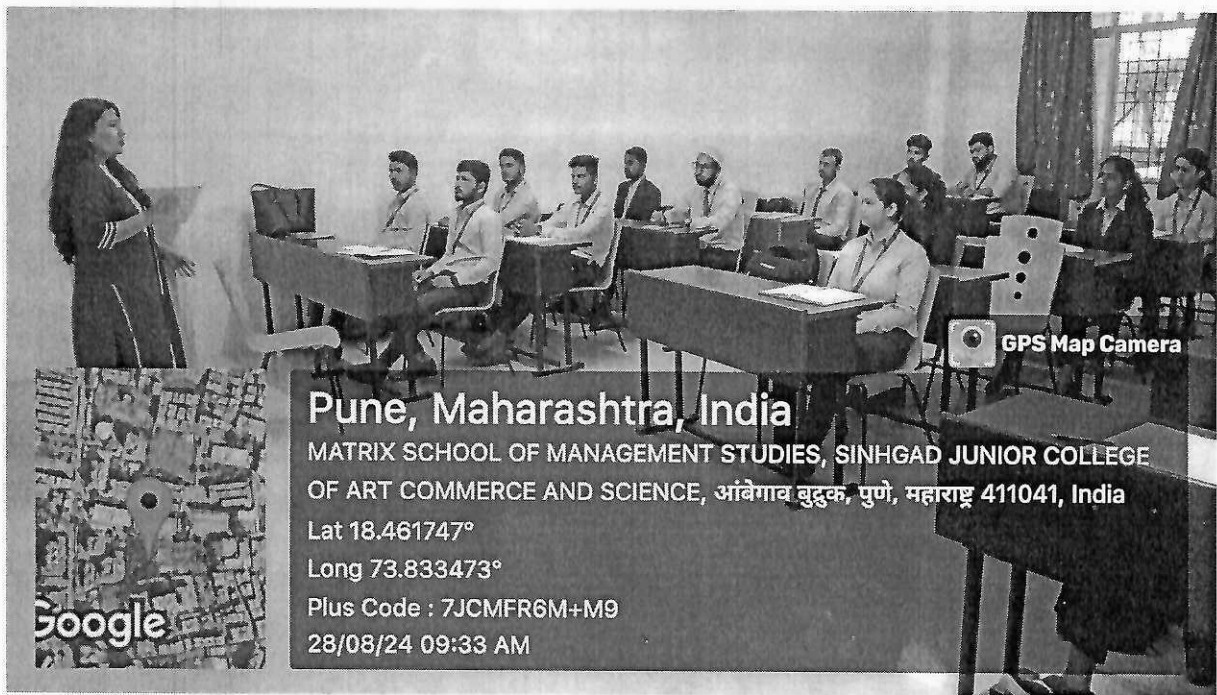
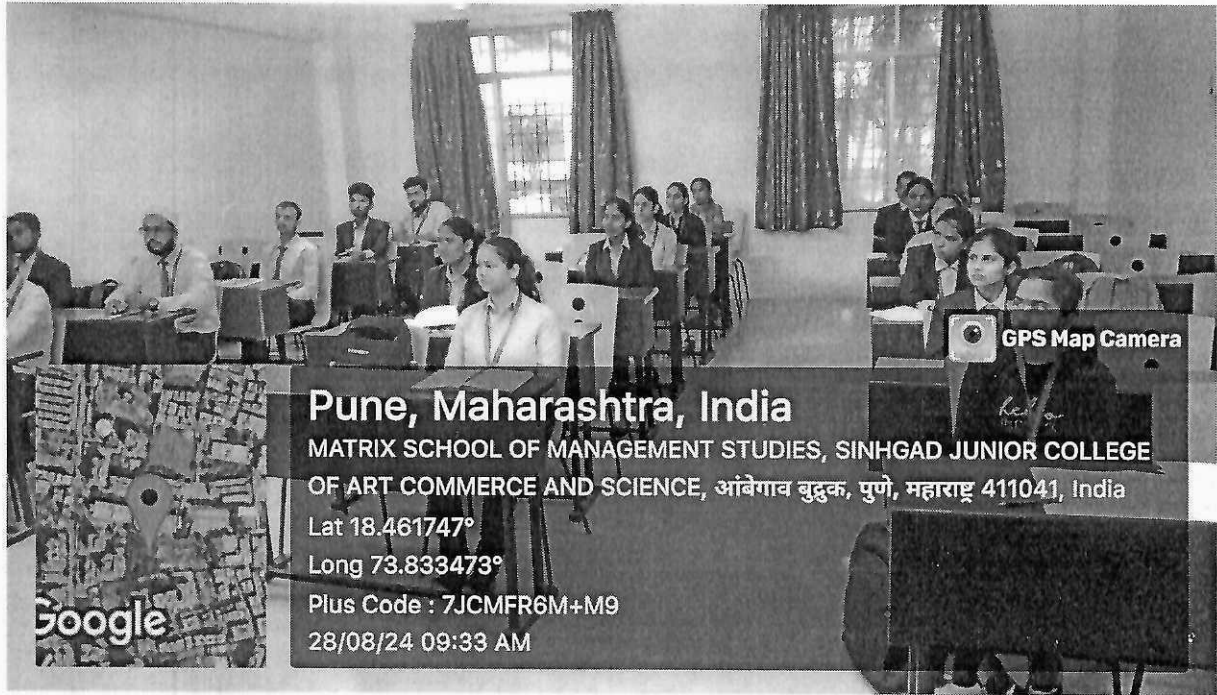
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The Matrix Educational Foundation's		
Matrix School of Management Studies		
MBA II Semester III Division A		
Academic Year 2024-25 Batch 2023-25		
Basic Abilities and Skills Enhancement Program		Topic:
Attendance Sheet		Date:
Roll No.	Student Name	Sign
2023-25-01	AMBHURE DIPALI BHARAT	
2023-25-02	ANACHE PRITI SANGAPPA	
2023-25-04	BABAR TEJAL VIJAY	
2023-25-05	BAHIRE ANJALI RAOSAHEB	
2023-25-06	BANSOD RUTUJA SOMNATH	<u>R.s.Bansod.</u>
2023-25-07	BANSODE PRAJAKTA SUKHADEV	
2023-25-08	BAWAGE SAURABH SANJAY	
2023-25-09	BELDARE MILIND TANAJI	<u>SM</u>
2023-25-10	BHAGAT SAKSHI SHEKHAR	
2023-25-11	BHANDARI BHAGYASHRI MALLAPPA	
2023-25-12	BHENWAL PRACHI PRALHAD	
2023-25-13	BHIMPUR HATIM	<u>Hatim</u>
2023-25-14	BHOSALE PRATIK PRASHANT	
2023-25-15	BHOSALE SUSHANT DATTATRAY	<u>Bhosale</u>
2023-25-16	BIRADAR PAVAN GORAKH	
2023-25-17	BONDE AMOL NAVNATH	
2023-25-18	BUDDE HANUMANT MANOHAR	
2023-25-19	BUKULE PRATIKSHA MARUTHI	<u>Pratiksha</u>
2023-25-20	DAKHODE ABHINAV SANJAYRAO	
2023-25-21	DEGALE POONAM DHONDIRAM	<u>Pegalle</u>
2023-25-23	DIVATE ABHISHEK ARJUN	
2023-25-24	DONGARE DIKSHA	
2023-25-25	DUDHAL PRIYA SANDIPAN	
2023-25-26	GAIKWAD SANJANA SHAM	
2023-25-27	GAJRE MAYUR	
2023-25-28	GANVIR NIDHI ASHOK	
2023-25-29	GAWANDE ISHALI SANJAYRAO	<u>Gawande</u>
2023-25-30	GHULE SHWETA MANOJ	<u>Shweta</u>



Roll No.	Student Name	
2023-25-33	HIVARE GANESH	
2023-25-34	HOLEY CHAITANYA NITINKUMAR	
2023-25-35	HOLKAR SURAJ BHIMRAO	
2023-25-36	JADHAV SARIKA PARSHURAM	<i>[Signature]</i>
2023-25-37	JADHAV TRUPTI RAGHUNATH	
2023-25-38	JADHAV VIVEK	
2023-25-39	JAGTAP POOJA ABASAHEB	
2023-25-40	JANGLE PRIYANKA NILESH	
2023-25-41	JIDAGE ABHISHEK VISHWANATH	
2023-25-42	JOSHI PRACHI SUNIL	<i>[Signature]</i>
2023-25-43	KADAM DHANASHREE NITIN	<i>[Signature]</i>
2023-25-44	KAKADE PRANJAL KASHINATH	<i>[Signature]</i>
2023-25-45	KALE RANJEET SANJAY	
2023-25-46	KAMBLE DNYANESHWARI DHANANJAY	
2023-25-47	KAMBLE PRIYA DEVAPPA	
2023-25-48	KANGHANTI YASH HANUMANT	
2023-25-49	KARANDE VAISHNAVI VYAS	
2023-25-50	KAREKAR RUTIKA CHANDRAKANT	
2023-25-51	KATKAR SOMESHWAR JAGANNATH	
2023-25-52	KHADE SHUBHANGI SANTOSH	
2023-25-53	KHANDERAO PRANITA PRADIP	
2023-25-54	KHARAT ATHARV MAKARAND	
2023-25-55	KHELBUDE SUYASH SANTOSH	
2023-25-56	KHENGARE ABHISHEK BAJRANG	
2023-25-57	KOGDE PRATHMESH ANIL	
2023-25-58	KORADE DNYANESHWAR BIBHISHAN	<i>[Signature]</i>
2023-25-59	KUMKAR MAYUR VIJAY	
2023-25-60	KUTE SAURABH SAMBHAJI	



The Matrix Educational Foundation's
Matrix School of Management Studies

MBA II Semester III Division B

Academic Year 2024-25 Batch 2023-25

Basic Abilities and Skills Enhancement Program Topic:

Attendance Sheet

Date:

Roll No.	Student Name	Sign
2023-25-61	LANDAGE SHIVANI SURESH	
2023-25-62	LAWAND RUCHITA YASHWANTRAO	
2023-25-63	LIMBHORE SANJANA SNATOSH	
2023-25-64	LUNIYA TEJAS MAHAVEER	
2023-25-65	MAHINDRAKAR PRAJWAL DIPAK	
2023-25-66	MALI VIKAS SHIVAJI	
2023-25-67	MANE SAURABH SATISH	
2023-25-68	MANKAR ANUJ MANISH	
2023-25-69	MANKAR YASH PRAFULLA	<i>[Signature]</i>
2023-25-70	MANVAL APURVA ASHOK	<i>[Signature]</i>
2023-25-71	MASKAR PRADIP LALASO	
2023-25-72	METKARI KISHOR	
2023-25-73	MHASKE PRANAY KALIAS	<i>[Signature]</i>
2023-25-74	MISAL GOVIND PARMESHWAR	<i>[Signature]</i>
2023-25-75	MOHITE VAISHNAVI BALAJI	
2023-25-76	MULANI ARMAN JAKIR	<i>[Signature]</i>
2023-25-77	MUTHE PRANJAL RAM	
2023-25-79	NALE VAIBHAV SUNIL	
2023-25-80	PANDKAR SANDIP DHANANJAY	
2023-25-82	PAWALE ANKITA ANANTA	
2023-25-84	PAWAR NITIN AJAY	
2023-25-85	PAWAR PRUTHVIRAJ PRAKASH	
2023-25-86	PAYGUDE MEGHA RAMDAS	
2023-25-87	PISAL RUSHIKESH SANDIP	
2023-25-88	PRAJAPATI DEEPAK KUMAR RAMMURTI	
2023-25-89	PUNDAKARE PRASHANT GOVIND	
2023-25-90	RAJPUT VISHNU	



Roll No.	Student Name	Sign
2023-25-91	RAUT ADARSH LAHU	
2023-25-92	SAKHARE SHRUTIKA SHIVKUMAR	
2023-25-93	SANAS SNEHA KAILAS	
2023-25-94	SANGADE SUYASH DATTU	<i>Suyash</i>
2023-25-95	SANGADE TUKARAM VITTHAL	
2023-25-96	SANT NILAMBARI CHANDRASHEKHAR	
2023-25-97	SAPTASAGARE SANJANA SUNIL	
2023-25-98	SARWE ISHA SUKHDEO	<i>Isha</i>
2023-25-100	SAWANT YASH AJAY	
2023-25-101	SHAH SANSKAR MANILAL	
2023-25-102	SHARMA DIVYA MANPATRAO	<i>Divya</i>
2023-25-103	SHARMA GAURAV VIJAY	
2023-25-104	SHELAR NINAD SAMEER	
2023-25-105	SHEWALE AAYUSH GAJANAN	
2023-25-106	SHEWALE RAHUL VIJAY	
2023-25-107	SHIKALGAR ALINA ANWAR	
2023-25-108	SHILIMKAR ANUJ KANTA	
2023-25-109	SHINDE ABHISHEK SUDAM	
2023-25-110	SHINDE ATHARVA SANJAY	
2023-25-111	SHINDE SOMNATH CHANDRAKANT	
2023-25-112	SHINDE UMESHCHANDRA DAULAT	
2023-25-113	SHIRSAT VAIBHAV ANIL	
2023-25-114	SOMWANSHI SHREYA SUNIL	
2023-25-115	SONAL BHARAT NARASAPPA	
2023-25-116	SONTAKKE MONIKA DEVENDRA	
2023-25-117	TAKALE YASH RAJENDRA	
2023-25-118	THAKARE PRATIKSHA GULAB	
2023-25-119	UKARDE AKANKSHA KAILASHRAO	
2023-25-120	WAGH DHANANJAY PRASHANT	
2023-25-121	WAGHMARE SHWETA VIJAY	
2023-25-122	WANKHADE SANDIP LAXMAN	
2023-25-123	ZADBUKE SHATAKSHI SIDDHESHWAR	
2023-25-125	GAIKWAD PANDURANG BHUJANGRAO	



Handwritten signature: Shantilal H. Pandit